



Lake Region Solid Waste Authority

lrswa@lakeregionsolidwaste.org

913-952-2841

MINUTES

Quarterly Meeting

Thursday April 18th, 2024

4731 Northwest Hunters Ridge Circle, Topeka, KS 66618

The following persons were in attendance:

Anderson County:
Coffey County: Ryan Durst
Franklin County: Pat Campbell
Linn County: Shaun West, Jessica Hightower
Miami County: Eric Sandberg, Darryl White, Gary Price, JR McMahon
Osage County: Fred Diver
Shawnee County: Bill Sutton, Perry Piper
Staff: Shay Hanysak

Board of Directors Meeting

I. Call to Order / Roll Call

The Regional Coordinator, Shay Hanysak, called the meeting to order at 11:17 AM. A quorum was achieved.

II. Approval of Agenda

Ryan Durst made a motion to approve the agenda. Seconded by Eric Sandberg. The agenda was approved without objection.

III. Approval of Minutes

Pat Campbell made a motion to approve the minutes from January 24th, 2024, as presented. Seconded by Darryl White. The minutes were approved without objection.

IV. Election of 2024/2025 Officers

Existing officers were as follows: David Lee (Chair), Todd Bemis (Vice-Chair), Scott Garret (Treasurer).

A motion was made by Eric Sandberg to elect Todd Bemis as the Chair, Pat Campbell as the Vice-Chair, and for Scott Garret to remain as the Treasurer. Seconded by Fred Diver. The motion was approved without objection.

With David's resignation, Shay will contact First Option Bank and ensure that his account access is removed and replaced with Pat's.

V. Financial Review

a) 2024 YTD Profit & Loss



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Profit & losses were presented and compared to the 2024 Budget line items. Fred Diver made a motion to accept the YTD financial reports as presented. Seconded by Pat Campbell. The motion was approved without objection.

b) 2024 Annual Dues / Invoices

With approval from the group, the signed invoices were given to a representative from each county to deliver it to their individual county clerk for payment. The Regional Coordinator will send the invoice for Anderson County via mail.

c) 2025 Budget Development

Discussion occurred around the potential impact on the proposed budget with the rising cost for the Regional Coordinator's participation in various groups, conference attendance, and public outreach efforts. The percentage of the budget allocated toward reimbursing the Lake Region RC&D for fuel to pick up/drop off bikes was a concern. The group agreed that an overview of the financial expectations and logistics of the Adopt-A-Bike program would be requested from Don Stottlemire for the next quarterly meeting in July.

Eric Sandberg made a motion to approve the proposed 2025 Proposed Budget and authorize the Regional Coordinator to submit a copy to each county for approval and incorporation into their budget development process. Seconded by Darryl White. The motion was approved without objection.

VI. Old Business

a) Expansion Initiative

Now that the operational documents have been approved and are being circulated to each county Register of Deed, the Regional Coordinate will be working to update the Authority's website and the Solid Waste Management Plan to include the addition of Shawnee County.

VII. Adjournment

Pat Campbell made a motion to adjourn the meeting. Seconded by Ryan Durst. The motion was approved unanimously, and the Regional Coordinator adjourned the meeting at 11:44 AM.

Solid Waste Management Committee Meeting

I. Call to Order

Committee Vice-Chair, Darryl White, called the meeting to order at 11:45 AM. A quorum was achieved.

II. Approval of Agenda

Pat Campbell made a motion to approve the agenda. Seconded by Shaun West. The agenda was approved without objection.

III. Election of 2024/2025 Officers



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Existing officers were as follows:

Don Stottlemire (Chair), Darryl White (Vice-Chair), Shay Hanysak (Secretary).

Pat Campbell made a motion to maintain the same people and positions. Seconded by Eric Sandberg. The motion was approved without objection.

IV. Coordinator Report

a) 2024 KOR Waste Reduction Conference

The group discussed highlights from the conference, including the success of Lakemary's composting presentation and our presentation on the Adopt-A-Bike program. We proposed including a presentation about Lakemary e-waste or shredding programs next year.

b) Books for Earth Day / National Recycling Day

The group discussed the benefits of waiting and sending books to schools at the beginning of the academic year versus the end. Since National Recycling Day is in November and Earth Day is in April, the group agreed to wait and have Shay send the books out in the fall.

c) Can'd Aid Recycling Grant

Shay is currently creating designs for stickers on the collection containers and feather banners. If any funds are left over after purchasing those items, we can use it to purchase more lids for the collection containers.

d) 2023 KDHE Solid Waste Grant

Now that Shawnee County joined the Region Shay will proceed with designing the banners and promotional materials and making the website updates.

V. New Business

a) 2024 KDHE Waste Tire Grants Winners

KDHE received a total of 74 grant applications, where they selected 51 organizations, totaling \$529,600.88. Nine of the selected organizations were from within the Lake Region, receiving a total of \$114,313.51 in funding. The Lake Region's awards represent 21.6 % of funding for all of Kansas.

- City of Garnett (Anderson County) - \$12,675 for Surfacing
- USD 479 Crest Elementary (Anderson County) - \$766.50 for Tables/Benches
- City of Lebo (Coffey County) - \$14,175.45 for Surfacing
- City of Ottawa (Franklin County) - \$32,938.90 for Surfacing
- City of Williamsburg (Franklin County) - \$1,681 for Tables/Benches
- Lakemary Center (Miami County) - \$40,155 for Surfacing
- City of Melvern (Osage County) - \$7,505.66 for Tables/Benches
- City of Osage City (Osage County) - \$4,616 for Tables/Benches
- City of Overbrook (Osage County) - \$1,922.50 for Tables/Benches



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That total did not include those awarded within Shawnee County as their addition to the Region was after the promoted timeframe. The Regional Coordinator will reach out to each of these organizations with an offer to support and promote their project progression.

b) 2024 KDHE Solid Waste Grant Applications

The group discussed the upcoming deadline (May 15th) and the possibility of applying for various projects in the member counties.

VI. Old Business

a) 2024 SWANA Conference

The Kansas Chapter of SWANA will be holding their annual conference in Mulvane on October 1-3. Registration is now open. The Regional Coordinator will send everyone the associated information and a link to the webpage.

b) HHW and E-Waste Collection Days

The group discussed the possibility of Osage County hosting HHW collection day(s) and then collaborating with an adjacent county for disposal. Based on previous discussions with KDHE, they would be amenable to altering the accepting county's permit to accommodate that arrangement.

Lakemary could benefit from additional e-waste collection, so the group discussed hosting collection days. Gary will send the Regional Coordinator the program information / restrictions so that she can create a custom flyer for advertising.

VII. Schedule for next Meeting(s)

July 18th at Coffey County

October 17th in Osage County

VIII. Adjournment

Eric Sandberg made a motion to adjourn the meeting. Seconded by Ryan Durst. The motion was approved unanimously, and the Committee Vice-Chair adjourned the meeting at 12:26 PM.

The group left the restaurant, travelled separately, and then regathered at the Shawnee County Household Hazardous Material Facility, located at 131 NE 46th Street in Topeka, for a tour of the operations.

Minutes recorded by: Regional Coordinator, Shay Hanyak